JOINT BASE ANDREWS EQUAL OPPORTUNITY (EO)

Our Vision: A diverse and inclusive Air Force that reflects the American people and leverages the talents of all Airmen to maximize the Total Force's Combat readiness and capabilities for the Joint Team.

<u>Our Mission:</u> Create an inclusive USAF culture that embraces, values, and utilizes the diversity within our service and actively promotes fairness and Equal Opportunity in the workplace.

<u>Our Customers:</u> Active Duty, Retired Military, Family Members, and DoD Civilians.

Services Offered:

- Human Relations Education
- Counseling
- Commander's Calls
- Unit Climate Assessments
- Alternate Dispute Resolution
- Informal/Formal Complaint Resolution
- Referral related assistance

Military Complaint Options/Procedures

Informal

- Address issue with the person or request intervention by a co-worker
- Use the chain of command
- Use the Alternate Dispute Resolution (ADR)
- File informal complaint with EO office

Formal

• Lodge and document complaint with EO. Allegations must be submitted no more than 60 days after the alleged offense.

Civilian Complaint Options/Procedures

Informal

- Initiate contact with an EO Counselor within 45 days of the occurrence of the alleged discrimination
- Participate in the ADR program

Formal

• File complaint within 15 days of receipt of Notice of Right to File a Formal Complaint

EO Contact Information: 240-612-6345

Email: usaf.jbanafw.afdw-staff.mbx.11-wg-eo@mail.mil

Location: 1500 W. Perimeter Rd, Ste. 2150

Joint Base Andrews, MD 20762

Hours of Operation (Effective 16 Feb 2015): Weekdays 0800 - 1700, Closed Thursdays

USAF Discrimination & Sexual Harassment Hotline: 1-888-231-4058 Commercial: 210-565-5214 DSN: 665-5214