



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 11TH WING (AFDW)
ANDREWS AIR FORCE BASE, MARYLAND 20762**

26 Feb 13

MEMORANDUM FOR 11 WG/PA VI CUSTOMERS

SUBJECT: Official Photography/Videography Policy

In accordance with AFI 35-109, Visual Information, official government-funded VI resources cannot be used for the following purposes.

1. Provide souvenirs, personal gifts, mementos or farewell gifts
2. Support or document farewell parties or social events, unless certified as newsworthy or having historical significance by the base historian or chief of PA.
3. Create products used primarily for entertainment during farewell parties or social events.
4. Support MWR or services-sponsored recognition programs.
5. Provide passports photos for civilian passports, unless required by official military orders.

CHRISTOPHER A. MARASKY, TSgt, USAF
NCOIC, Visual Information