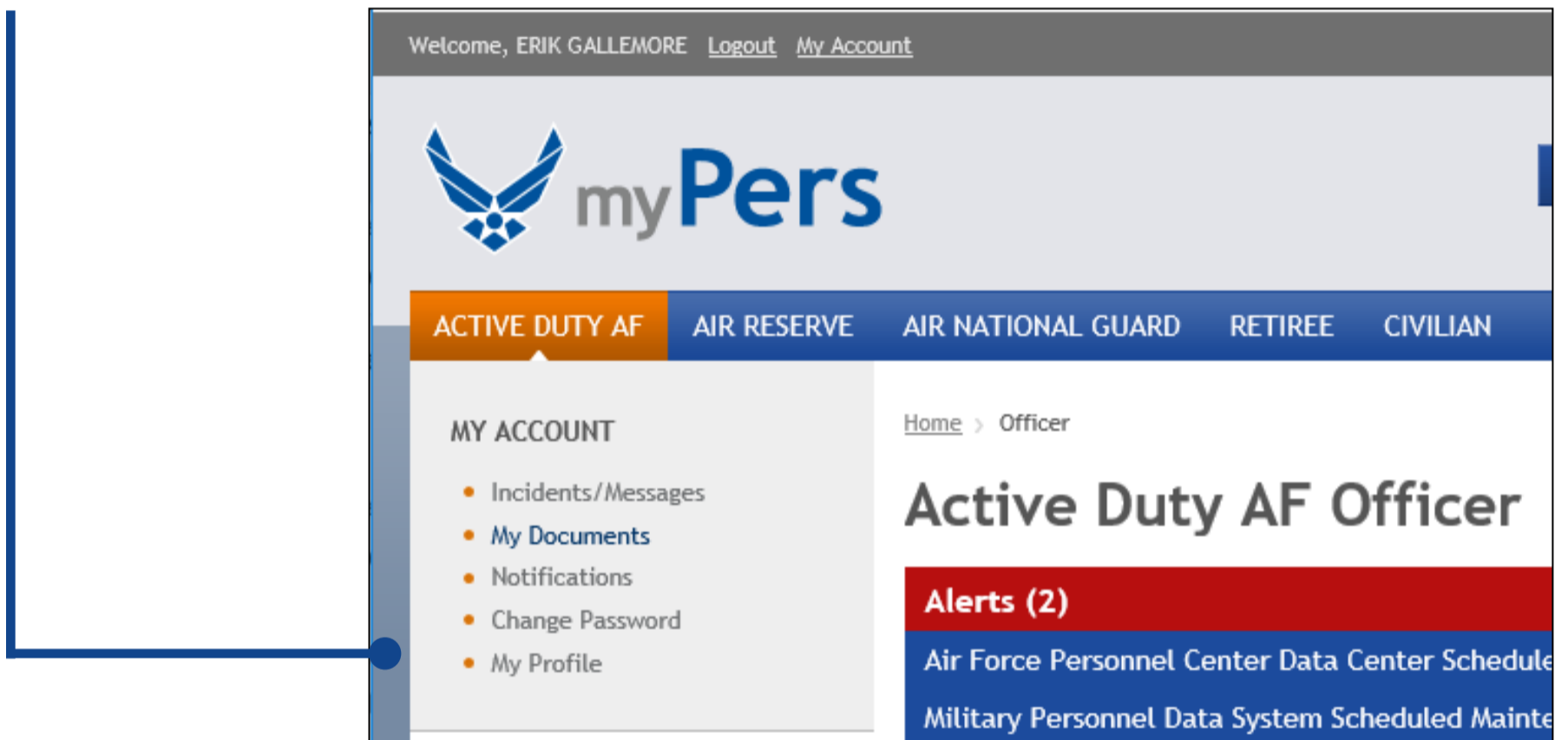# myPers **Mobile Log In Guide**

Before taking advantage of the myPers site on your mobile device, you'll want to register a personal email address with your myPers account since you most likely will not have access to your **@us.af.mil** email address while utilizing your mobile device. When using your username and password, your second factor of authentication will be a pin sent to the email you choose. To register additional email addresses to your myPers account, log in to myPers and select **My Profile**.

Welcome, ERIK GALLEMORE   Logout   My Account

myPers

| ACTIVE DUTY AF | AIR RESERVE | AIR NATIONAL GUARD | RETIREE | CIVILIAN |

MY ACCOUNT

- Incidents/Messages
- My Documents
- Notifications
- Change Password
- My Profile

Home > Officer

Active Duty AF Officer

Alerts (2)

Air Force Personnel Center Data Center Schedule

Military Personnel Data System Scheduled Mainte

Home > My Profile

User Info

• Required

First Name	ERIK
Last Name	GALLEMORE
Primary E-mail Address	erik.gallemore@hotmail.con
E-mail Address 2	
E-mail Address 3	
• Change Default Homepage	Active Duty AF ⌄
	Officer ⌄

Login Info

• Required

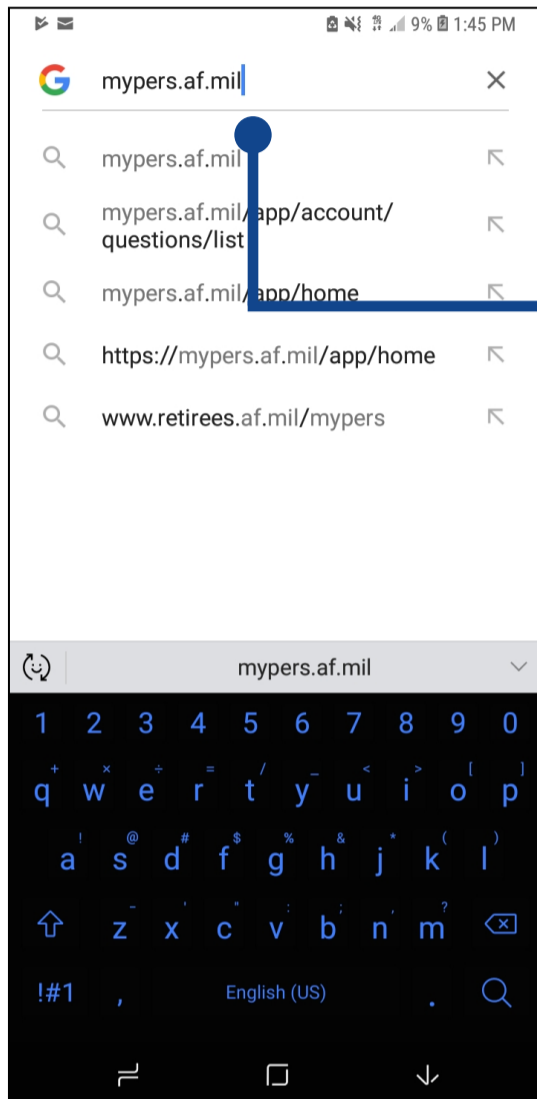|	
User ID	johnsmithaf

SAVE CHANGES

On the **My Profile** settings page, you can register up to three email addresses, change your default homepage, and change your User ID. After the desired changes are made, select **Save Changes**.
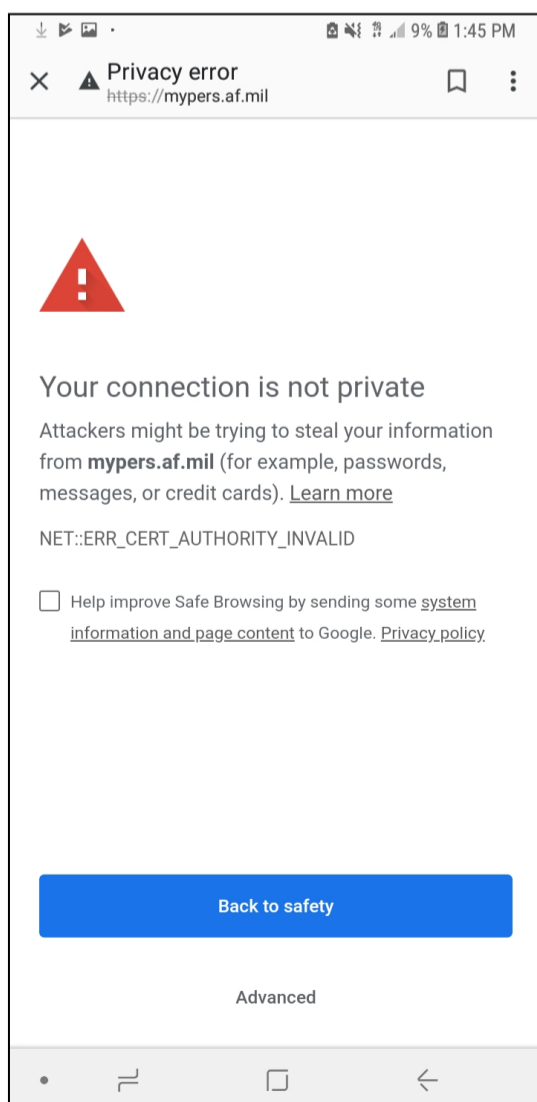
myPers Mobile Log In Guide

Android Standard Log In

If this is the first time accessing myPers from your Android device, open your web browser and enter *mypers.af.mil* in the address field, then select *Search*.
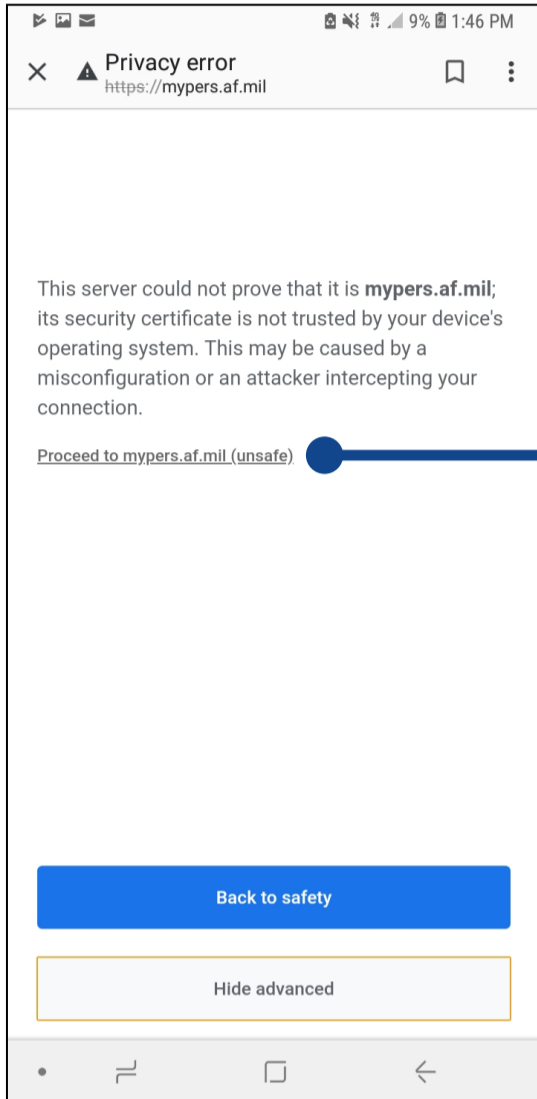
The first time that you navigate to myPers, you may receive a connection warning. Don't worry, your data is secure while using myPers. To bypass the connection warning, select *Advanced*.
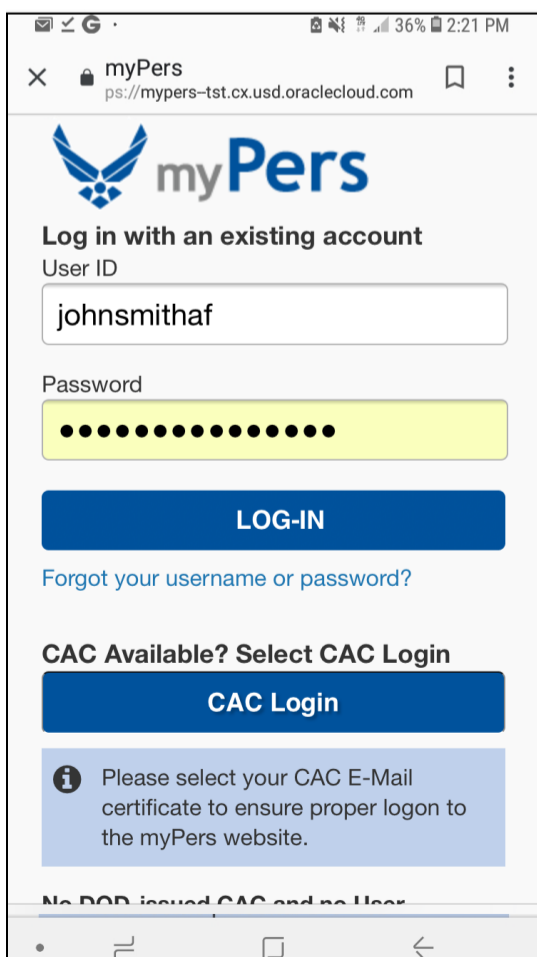
myPers Mobile Log In Guide

Android Standard Log In *(cont)*

Select the ***Proceed to mypers.af.mil*** link.

Enter your User ID and Password on the myPers login screen, then select ***LOG-IN***.

myPers Mobile Log In Guide

Android Standard Log In *(cont)*

Select an email address for where your temporary code will be sent, then select **Submit**. It is recommended that you use your secondary or tertiary email address for the code to be sent to, as there can be a delay when it's sent to your **@us.af.mil** address. In addition, you will have to be logged in to an Air Force computer on a secure network to receive the code at your **@us.af.mil** address. You can register additional email addresses (up to three) in the **My Profile** settings page.
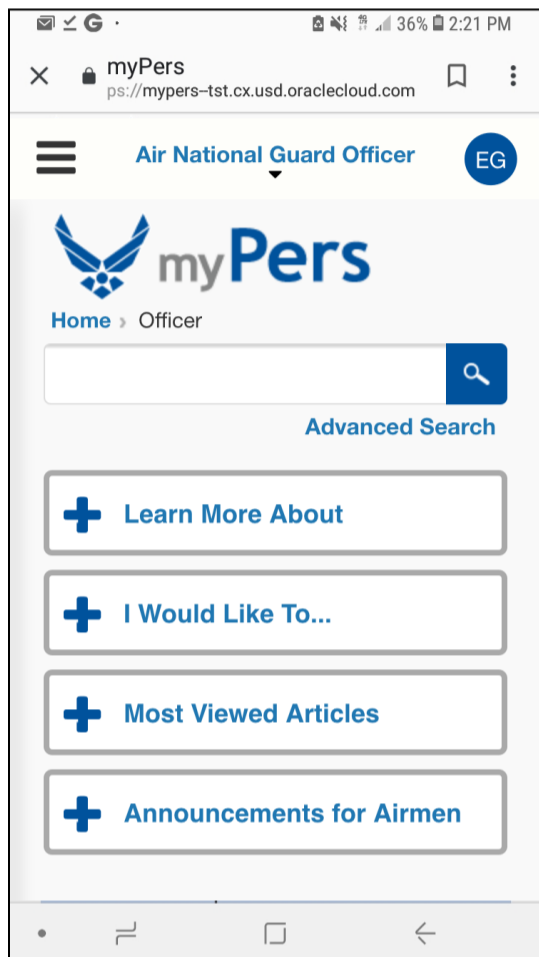
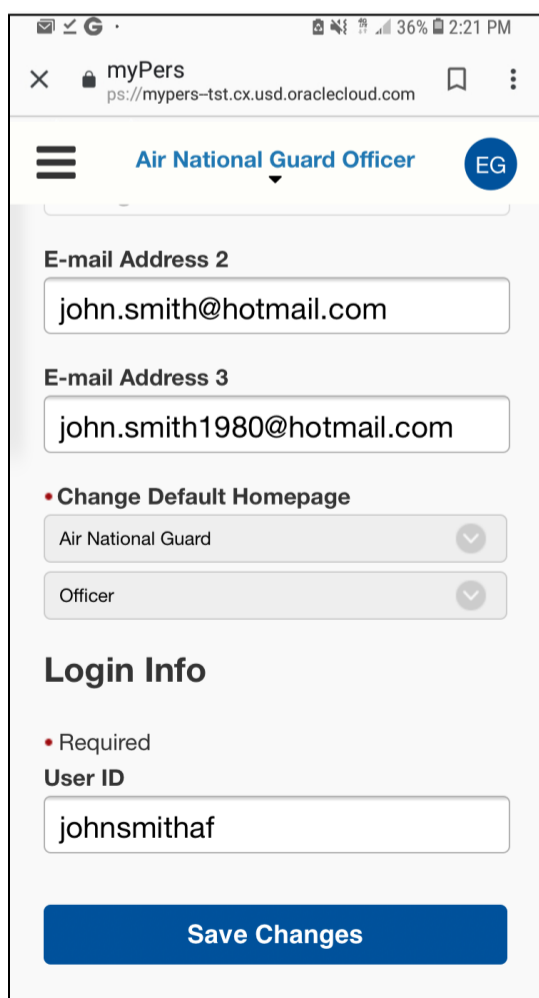Enter the six-digit numeric code that was sent to your selected email address, then select **Submit**.

Android Standard Log In *(cont)*

You have now arrived at the myPers homepage. You can navigate to the *My Profile* settings page by selecting your initial badge on the right side of the screen, or by selecting *My Profile* within the menu. To open the menu, select the three-line menu icon on the left side of the screen.
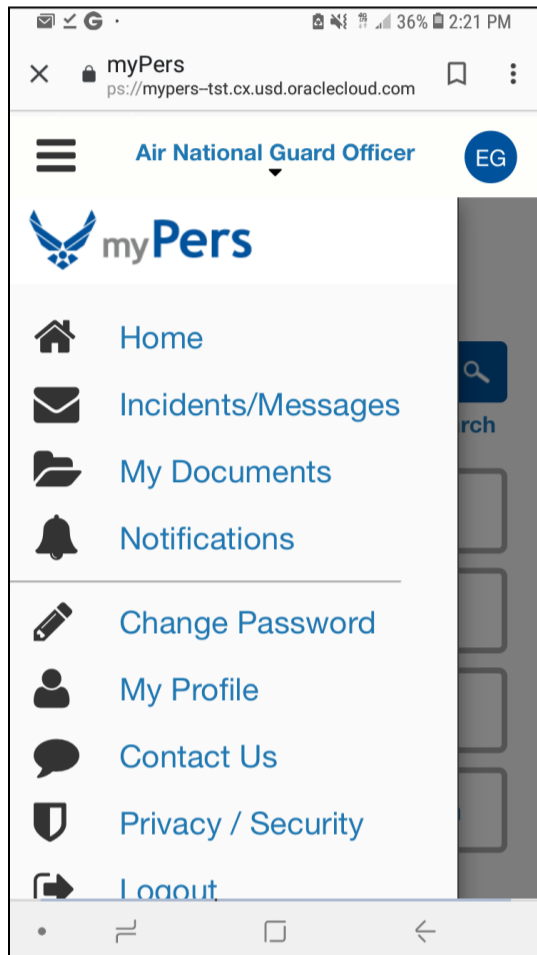
On the *My Profile* settings page, you can register up to three email addresses, change your default homepage, and change your User ID. After the desired changes are made, select *Save Changes*.
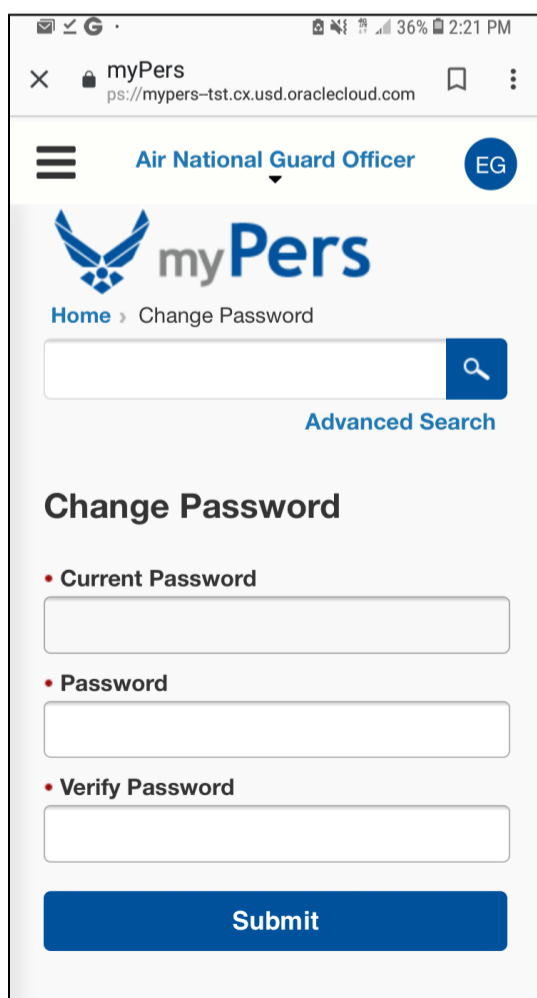
Android Standard Log In *(cont)*

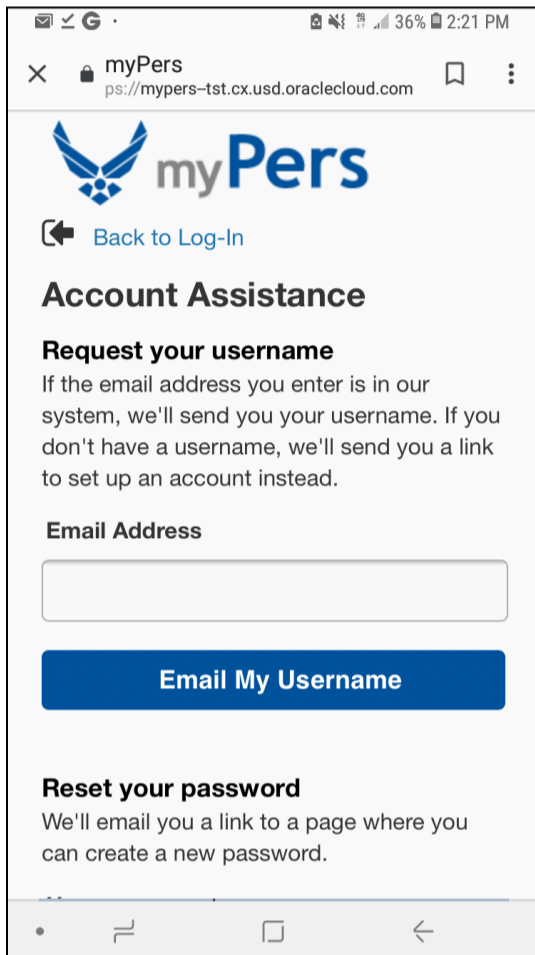To change your password, select the three-line menu icon on the left side of the screen, then select *Change Password*.

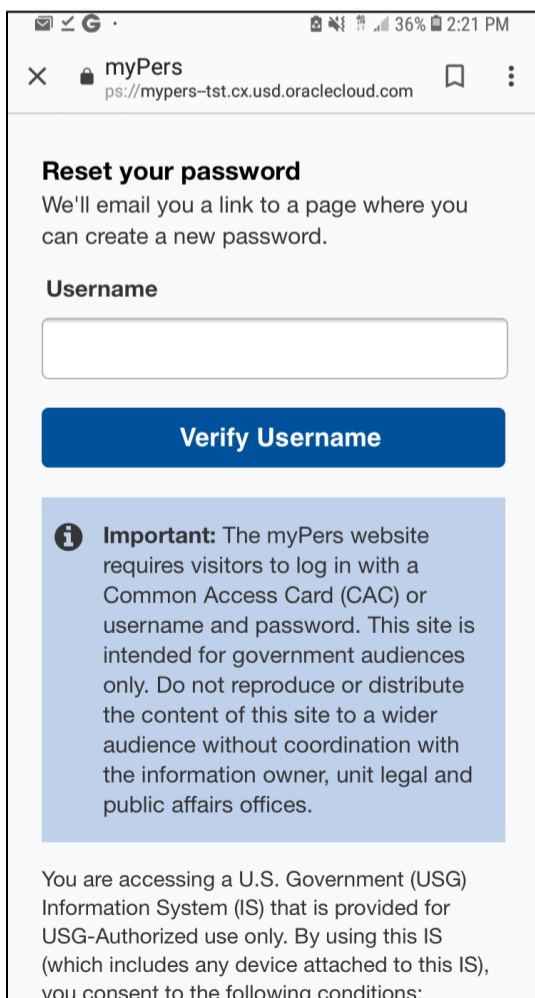Enter your current password, new password, and verify the new password. Afterwards, select *Submit*.

myPers Mobile Log In Guide

Android Standard Log In *(cont)*

To recover your User ID, select the ***Forgot your username or password?*** link on the myPers login screen. On the Account Assistance screen, enter a myPers registered email address, then select ***Email My Username***. It is recommended that you use your secondary or tertiary email address for your User ID to be sent to, as there can be a delay when it's sent to your ***@us.af.mil*** address.

To reset your password, select the ***Forgot your username or password?*** link on the myPers login screen. On the Account Assistance screen, enter your myPers User ID, then select ***Verify Username***.

Android Standard Log In *(cont)*

Select an email address for where the password reset link will be sent to, then select **Reset My Password**. It is recommended that you use your secondary or tertiary email address for your password reset link to be sent to, as there can be a delay when it's sent to your **@us.af.mil** address.
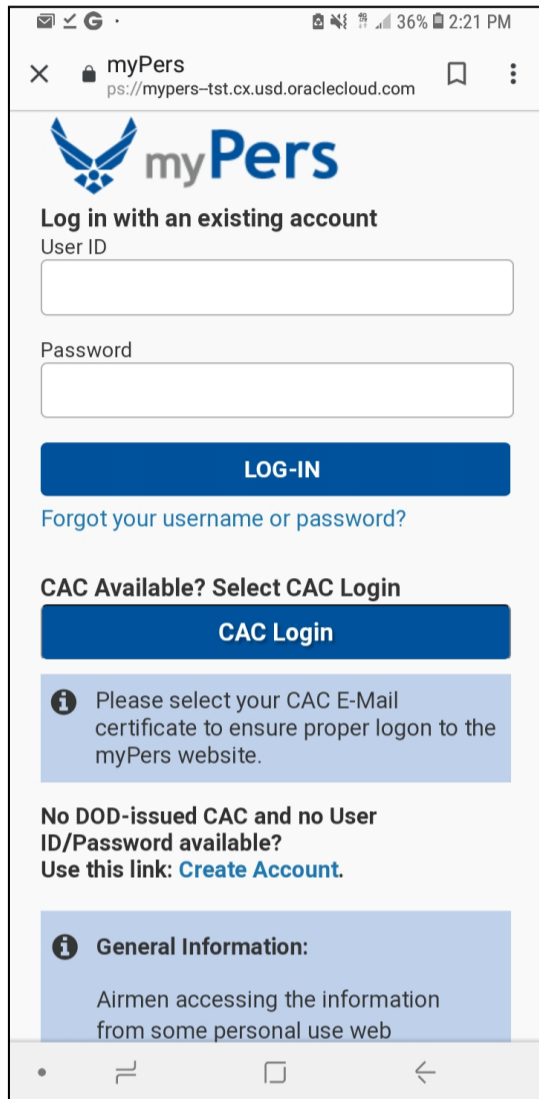
Retrieve the email with the Support Account Password Assistance subject line and select the **Reset my password** link. This selection will navigate to the Reset Password screen. Enter your new password, verify the new password, then select **Submit**.
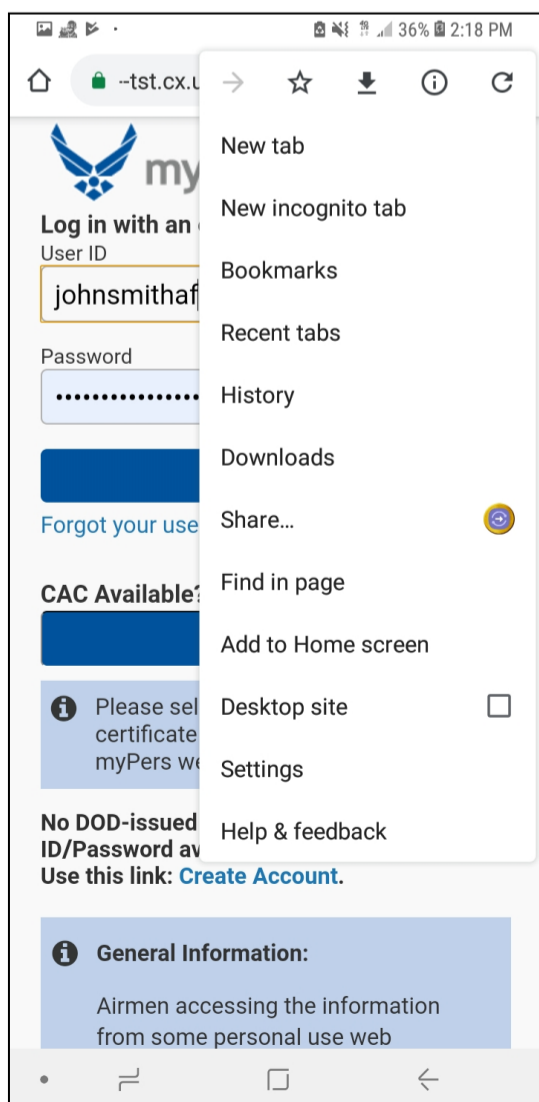
myPers Mobile Log In Guide

Android Pro Tips

To set the myPers site as a bookmark, select the three-dot menu icon on the upper-right of the screen.
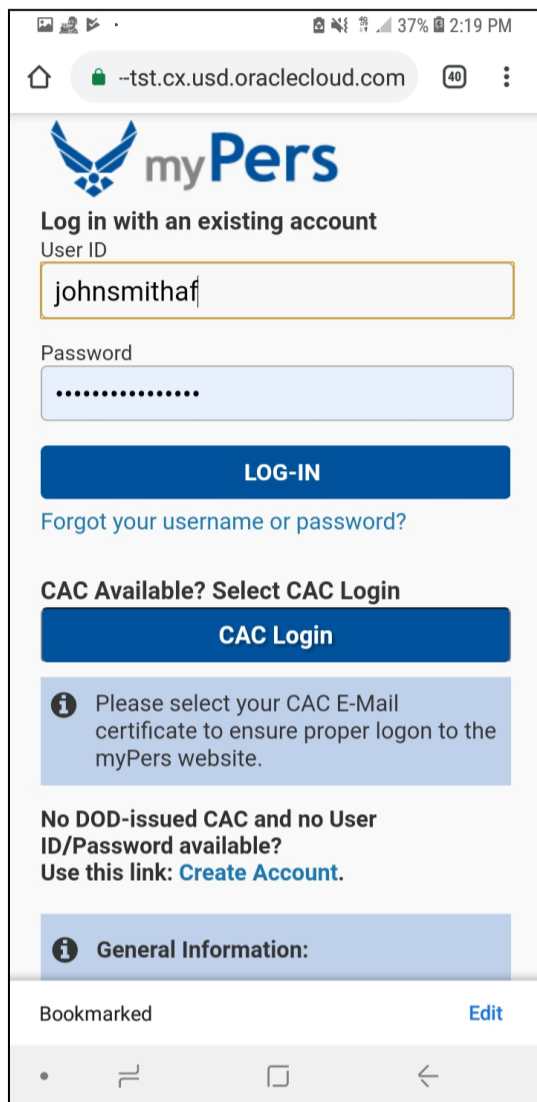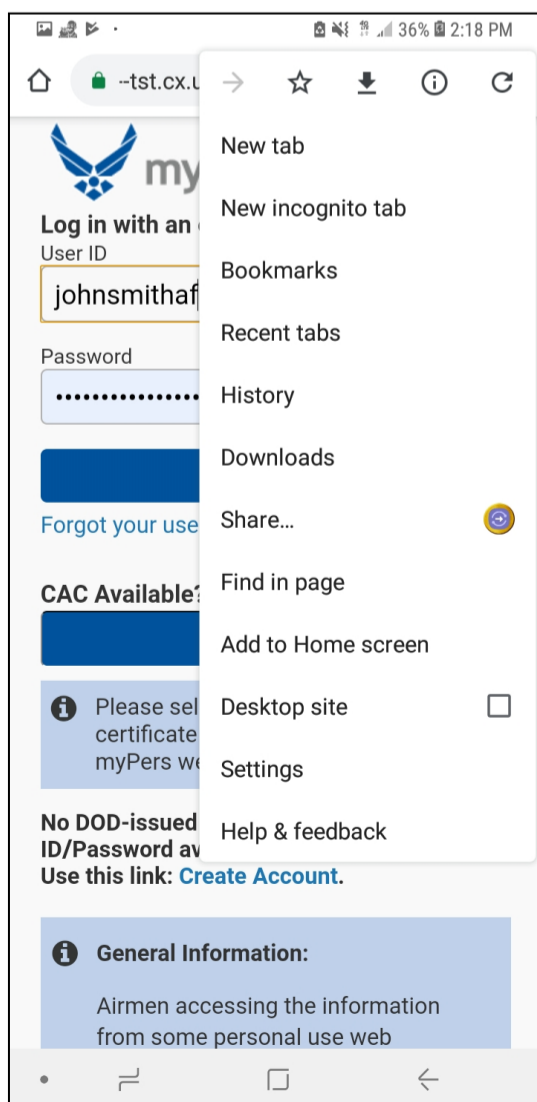

Now, select the star icon.

myPers Mobile Log In Guide

Android Pro Tips *(cont)*

The message ***Bookmarked*** will appear at the bottom of the screen.
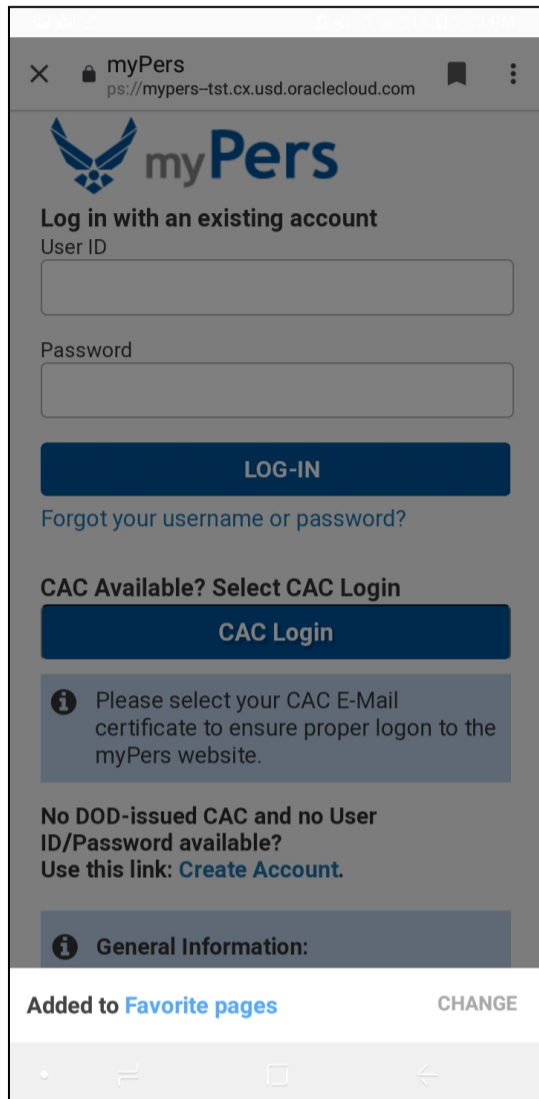

The myPers site will now be available as as a bookmark. To access bookmarks, select the three-dot menu icon on the upper-right of the screen, then select ***Bookmarks***.
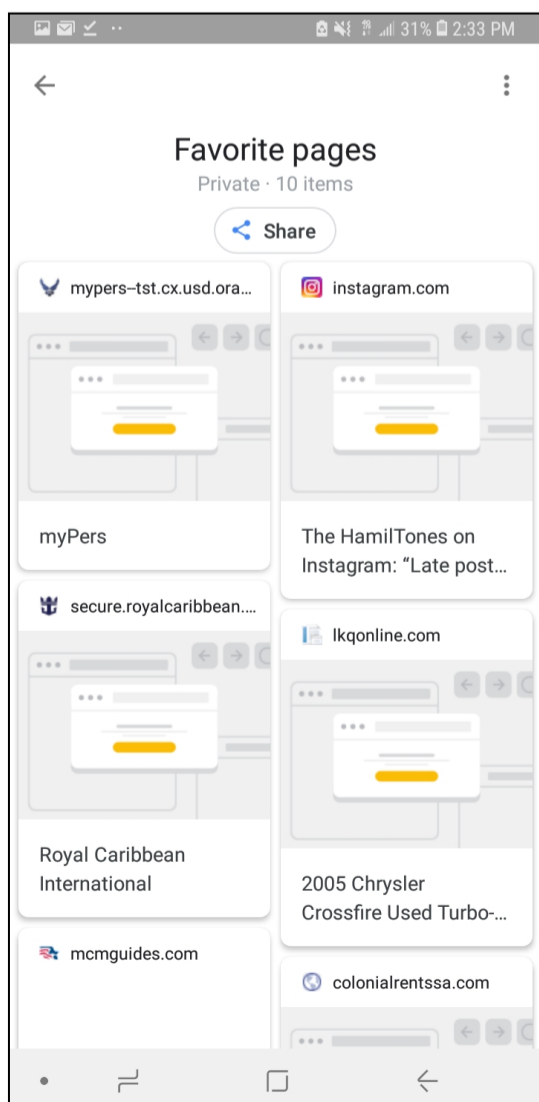
myPers Mobile Log In Guide

Android Pro Tips *(cont)*

To set the myPers site as Favorite page, select the ribbon icon on the upper-right of the screen. The screen will turn gray, and the message ***Added to Favorite pages*** will appear at the bottom of the screen.
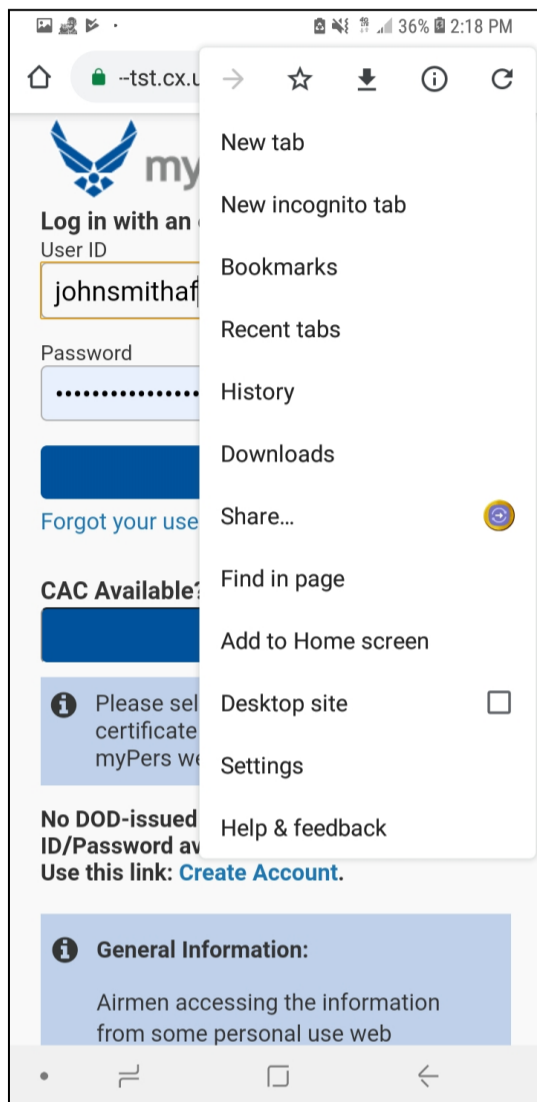

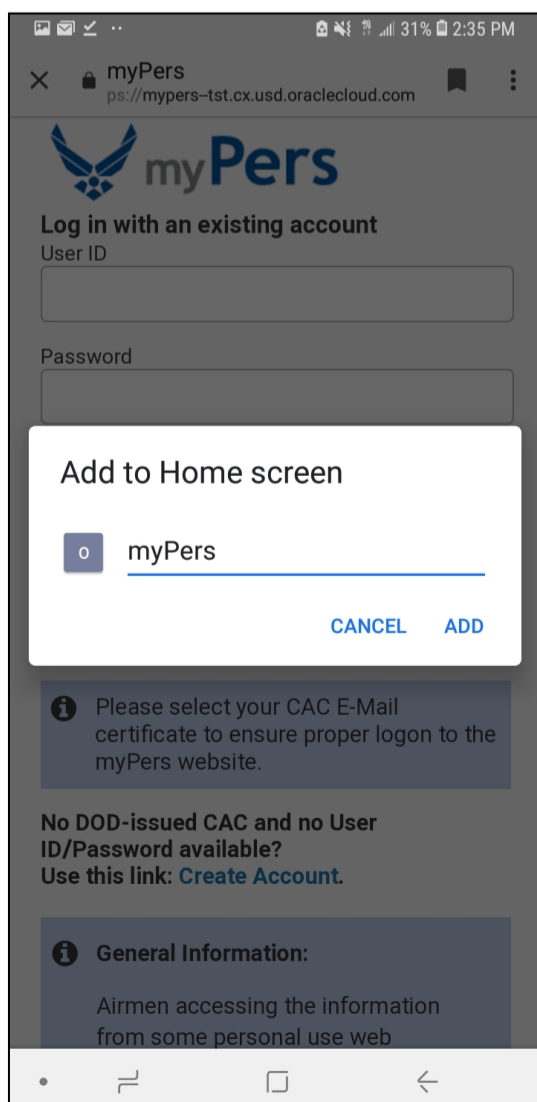The myPers site will now be available on your Favorite pages screen for convenient access.

myPers Mobile Log In Guide

Android Pro Tips *(cont)*

For convenient navigation to myPers from the Android home screen, you can set the site as a virtual app. First, navigate to the myPers login screen, then select the three-dot menu icon on the upper-right of the screen. Next, select **Add to Home Screen**.
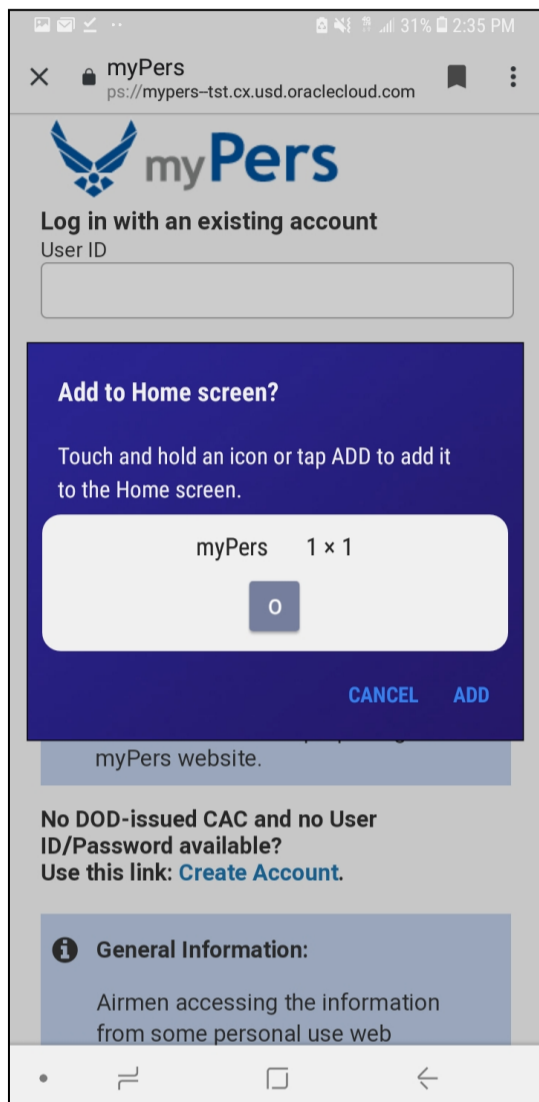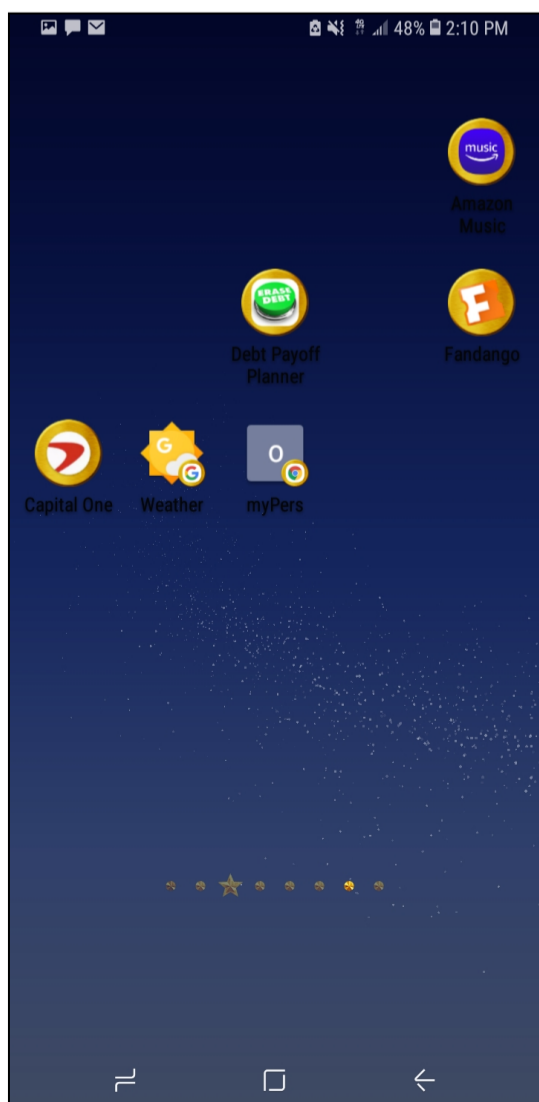

Select **ADD**.

![myPers] Mobile Log In Guide

Android Pro Tips *(cont)*

Confirm and select **ADD**.

A **myPers** icon will now be available on the Android home screen. Selecting the icon will navigate directly to the myPers site.

myPers Mobile Log In Guide

Android Pro Tips *(cont)*

Launching myPers from the Android home screen will run the application in full screen mode.
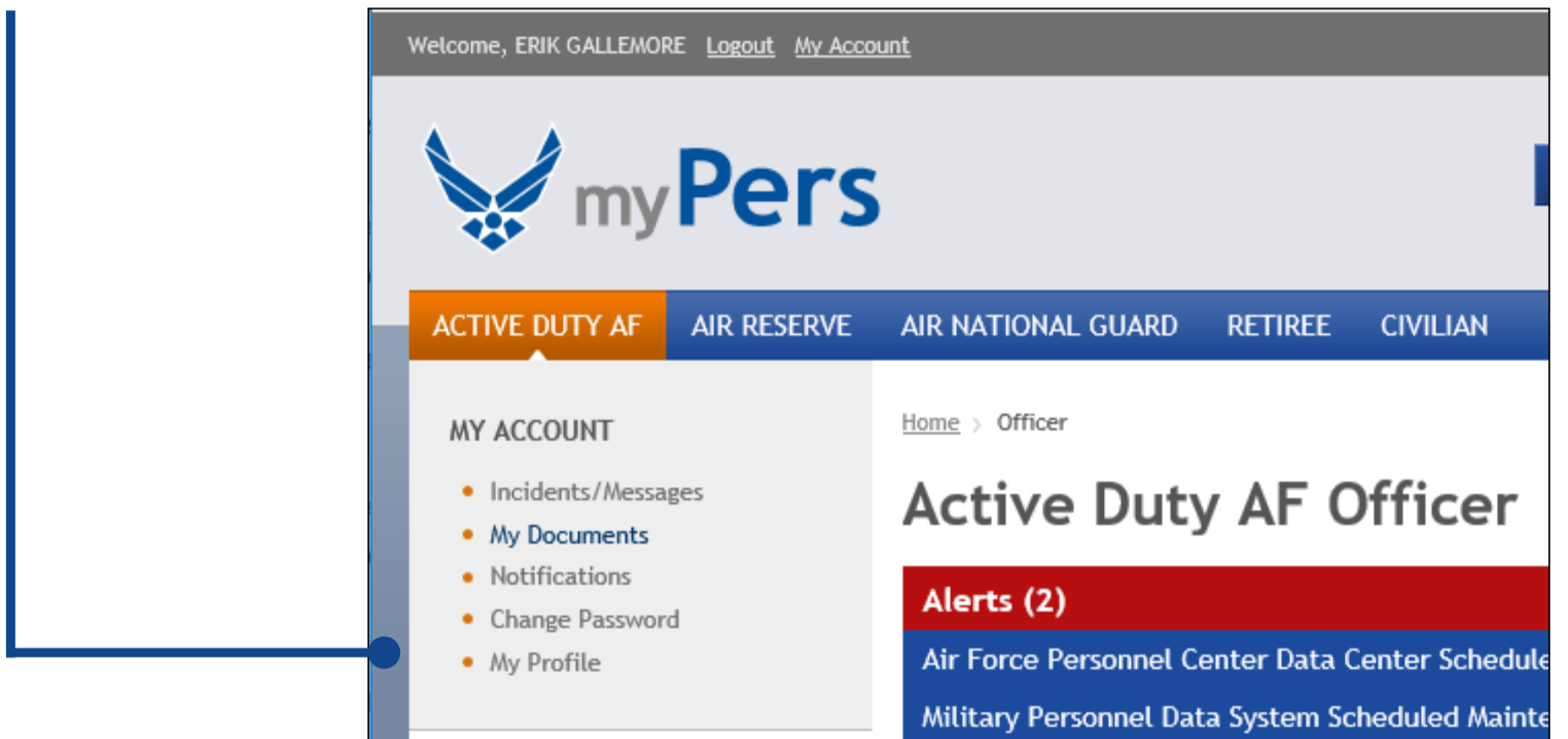

Enter your User ID and Password, select *LOG-IN* and follow through with rest of the log in steps.

myPers Mobile Log In Guide

Before taking advantage of the myPers site on your mobile device, you'll want to register a personal email address with your myPers account since you most likely will not have access to your *@us.af.mil* email address while utilizing your mobile device. When using your username and password, your second factor of authentication will be a pin sent to the email you choose. To register additional email addresses to your myPers account, log in to myPers and select *My Profile*.
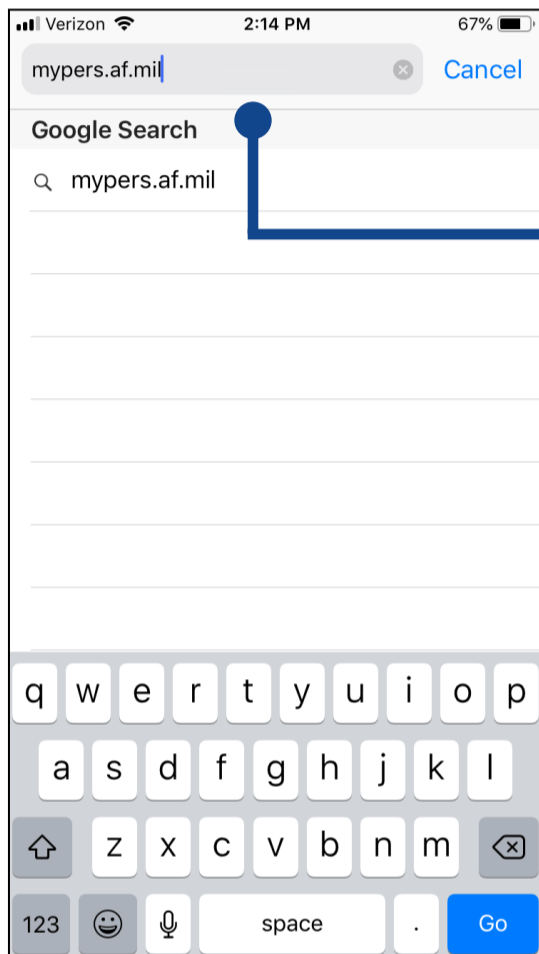

On the *My Profile* settings page, you can register up to three email addresses, change your default homepage, and change your User ID. After the desired changes are made, select *Save Changes*.
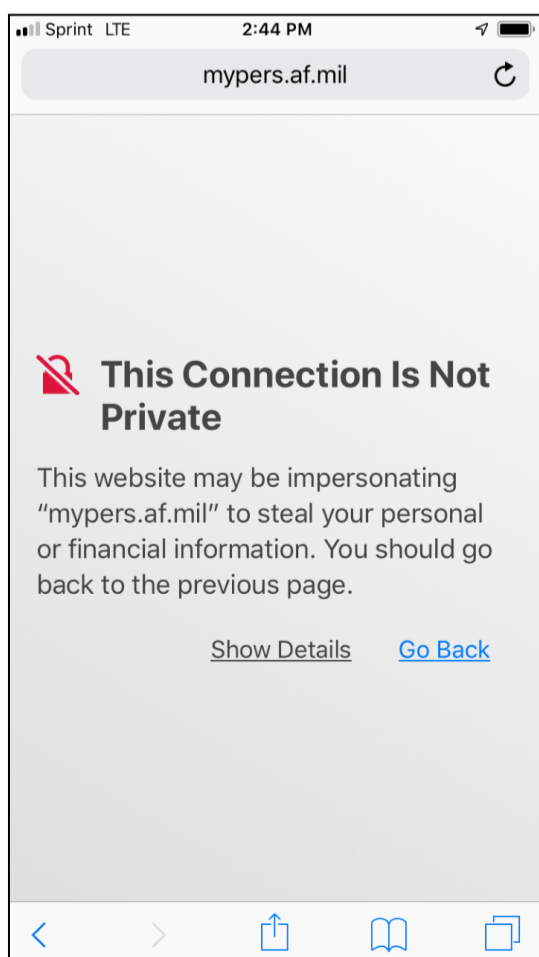
myPers Mobile Log In Guide

iOS Standard Log In

If this is the first time accessing myPers from your iOS device, open your web browser and enter *mypers.af.mil* in the address field, then select *Go*.
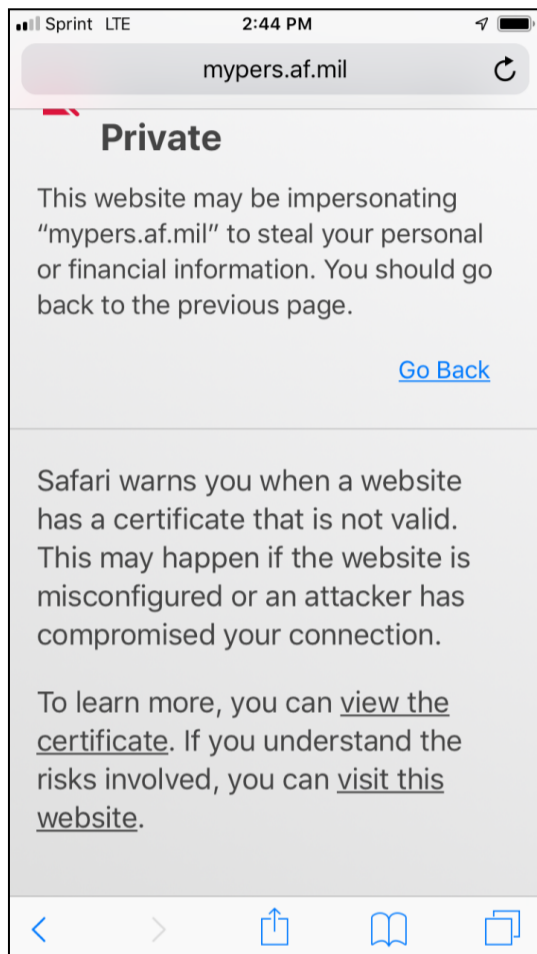
The first time that you navigate to myPers, you may receive a connection warning. Don't worry, your data is secure while using myPers. To bypass the connection warning, select *Show Details*.
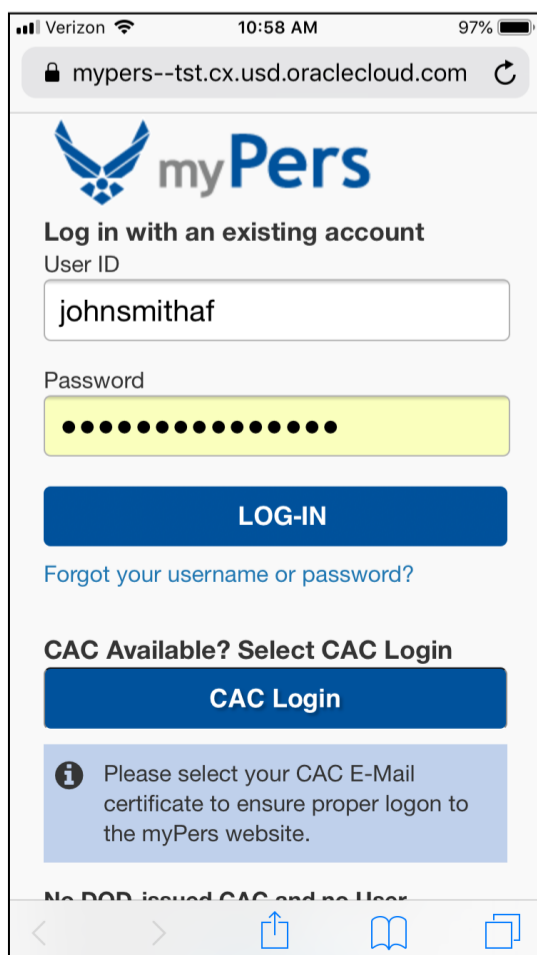
myPers Mobile Log In Guide

iOS Standard Log In

Select the *visit this website* link.

Enter your User ID and Password on the myPers login screen, then select *LOG-IN*.

iOS Standard Log In *(cont)*

Select an email address for where your temporary code will be sent, then select **Submit**. It is recommended that you use your secondary or tertiary email address for the code to be sent to, as there can be a delay when it's sent to your ***@us.af.mil*** address. In addition, you will have to be logged in to an Air Force computer on a secure network to receive the code at your ***@us.af.mil*** address. You can register additional email addresses (up to three) in the ***My Profile*** settings page.
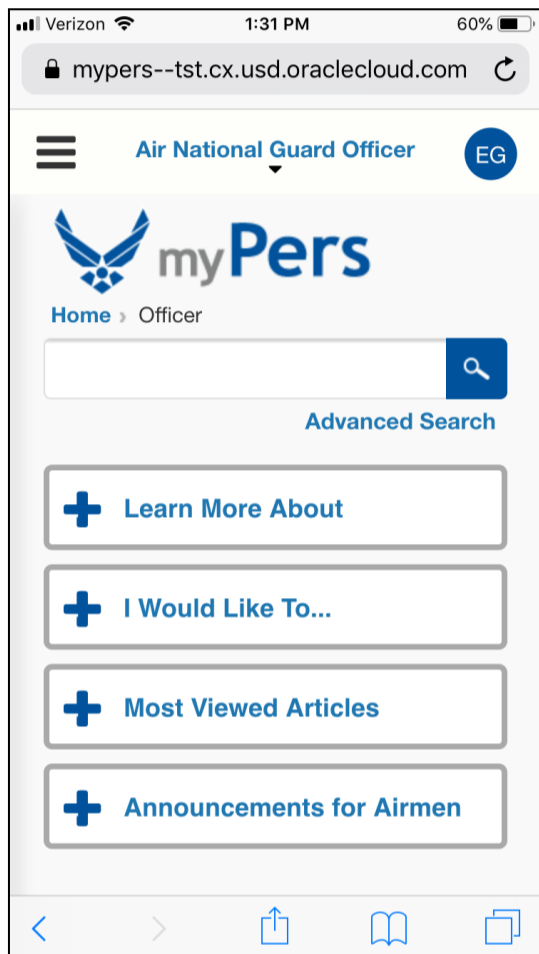
Enter the six-digit numeric code that was sent to your selected email address, then select ***Submit***.
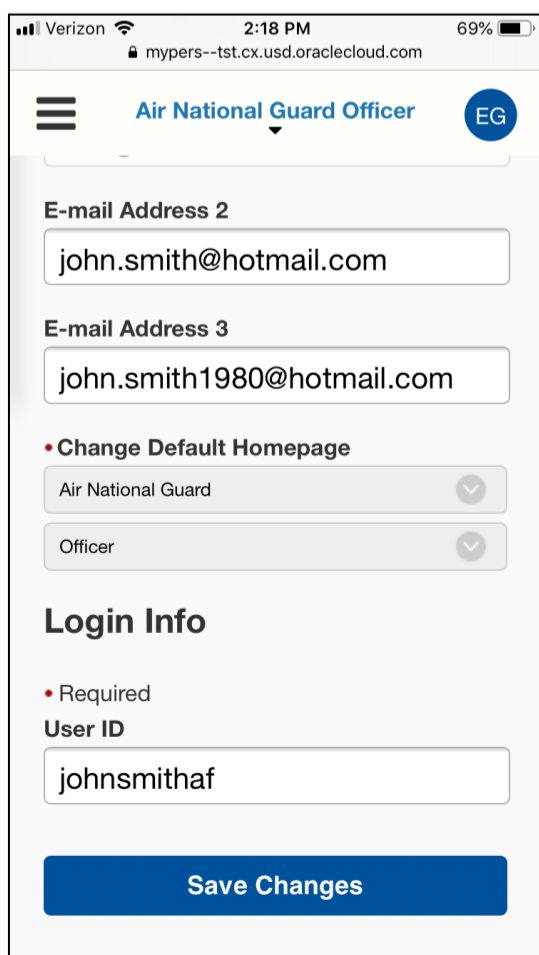
iOS Standard Log In *(cont)*

You have now arrived at the myPers homepage. You can navigate to the *My Profile* settings page by selecting your initial badge on the right side of the screen, or by selecting *My Profile* within the menu. To open the menu, select the three-line menu icon on the left side of the screen.
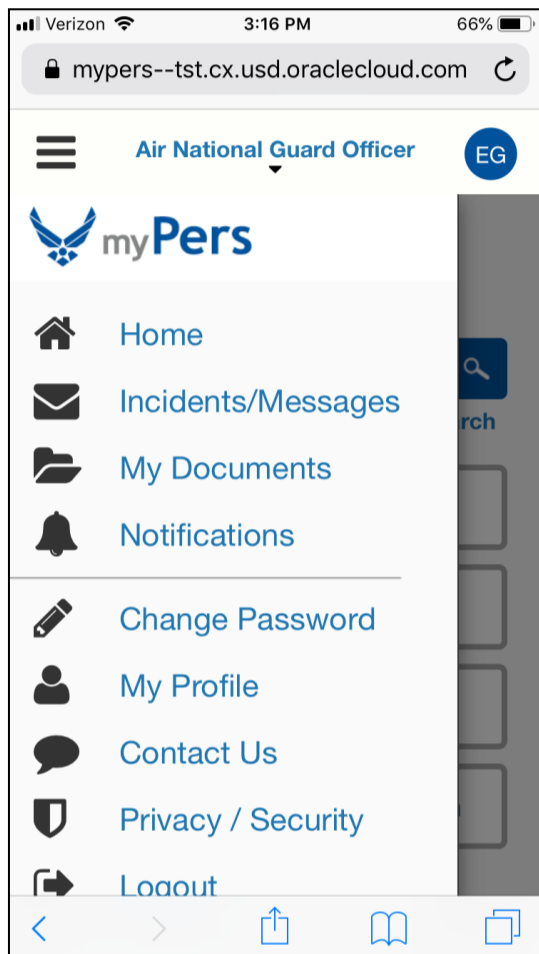

On the *My Profile* settings page, you can register up to three email addresses, change your default homepage, and change your User ID. After the desired changes are made, select *Save Changes*.
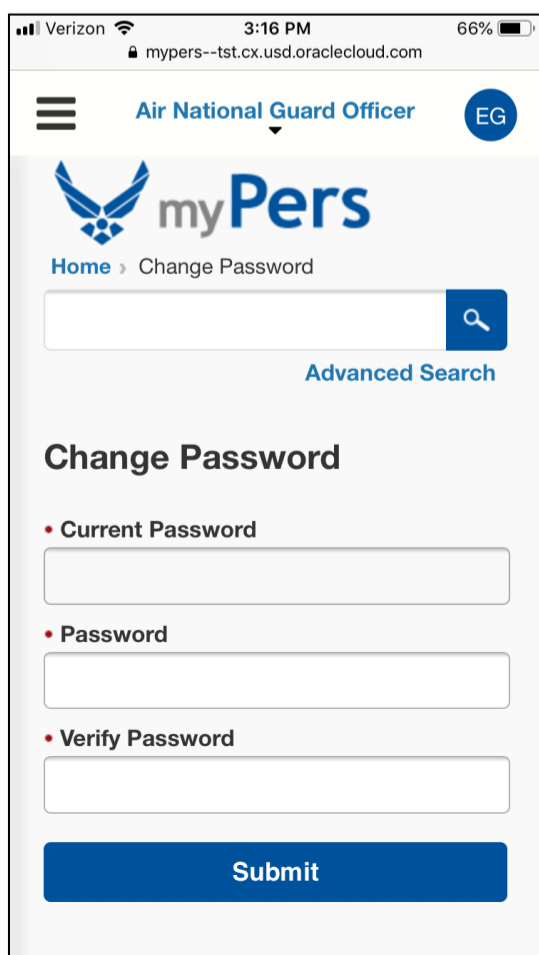
myPers Mobile Log In Guide

iOS Standard Log In *(cont)*

To change your password, select the three-line menu icon on the left side of the screen, then select *Change Password*.

Enter your current password, new password, and verify the new password. Afterwards, select *Submit*.

myPers   Mobile Log In Guide

iOS Standard Log In *(cont)*

To recover your User ID, select the **Forgot your username or password?** link on the myPers login screen. On the Account Assistance screen, enter a myPers registered email address, then select **Email My Username**. It is recommended that you use your secondary or tertiary email address for your User ID to be sent to, as there can be a delay when it's sent to your **@us.af.mil** address.

To reset your password, select the **Forgot your username or password?** link on the myPers login screen. On the Account Assistance screen, enter your myPers User ID, then select **Verify Username**.

iOS Standard Log In *(cont)*

Reset your password
We'll email you a link to a page where you can create a new password.

Username

johnsmithaf

Username exists!

Verify Username

Please Select an Email:

○ e*****@us.af.mil

● e*****@hotmail.com

Reset My Password

ⓘ **Important:** The myPers website requires visitors to log in with a Common Access Card (CAC) or username and password. This site is

Select an email address for where the password reset link will be sent to, then select **Reset My Password**. It is recommended that you use your secondary or tertiary email address for your password reset link to be sent to, as there can be a delay when it's sent to your **@us.af.mil** address.

myPers

Reset Password

• Password

Password help

○ Must contain at least 15 characters
○ Must contain at least 1 lower-case character
○ Must contain at least 1 special-character
○ Must contain at least 1 upper-case character
○ Must contain at least 1 number

• Verify Password
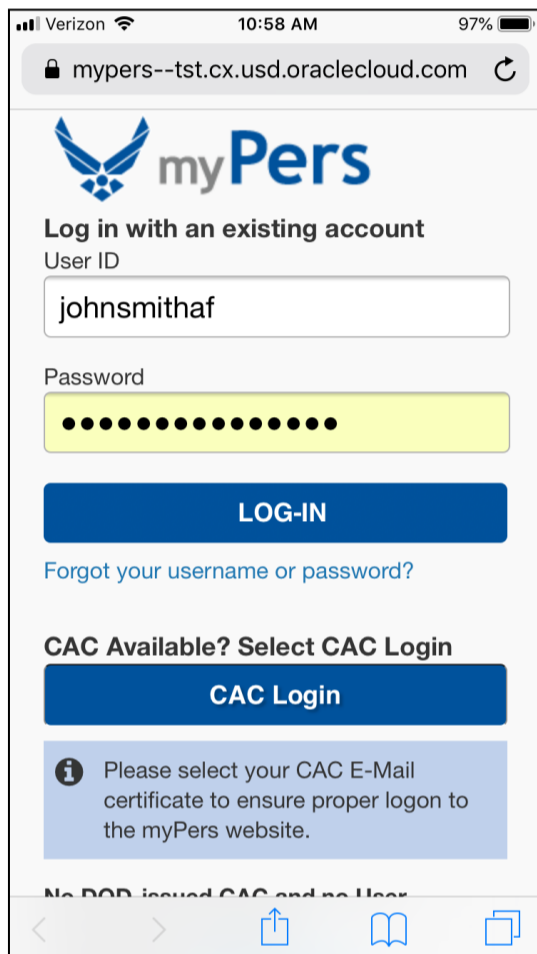
Submit

You are accessing a U.S. Government (USG)

Retrieve the email with the Support Account Password Assistance subject line and select the **Reset my password** link. This selection will navigate to the Reset Password screen. Enter your new password, verify the new password, then select **Submit**.
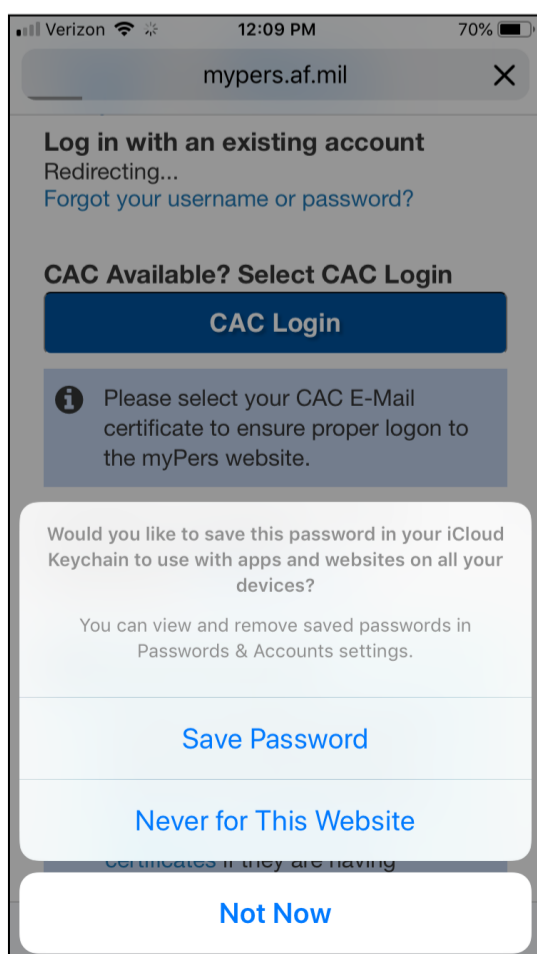
![myPers logo] **Mobile Log In Guide**

iOS Pro Tips

To set up autofill for your User ID and Password, enter your User ID and Password on the myPers login screen, then select ***LOG-IN***.
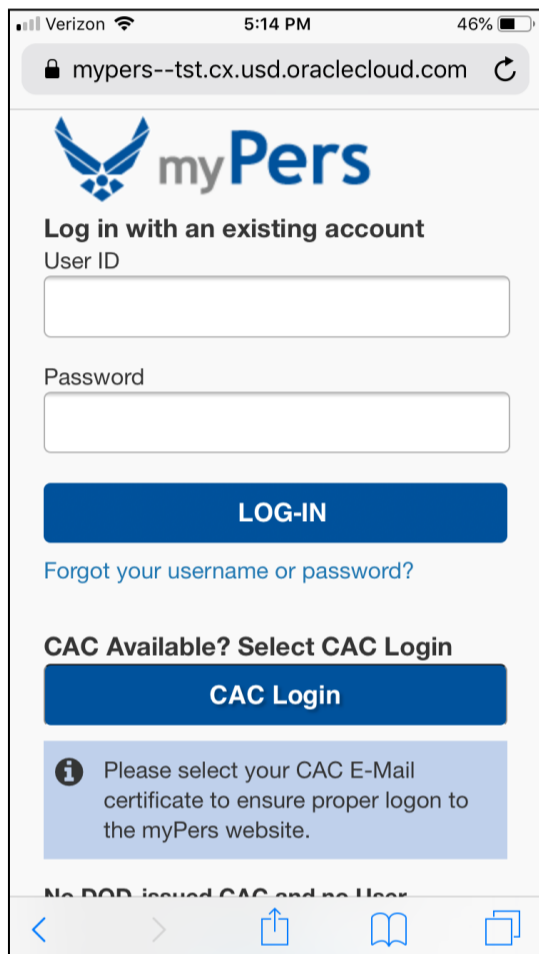

If you receive the prompt to save the password in your iCloud Keychain, select ***Save Password***.
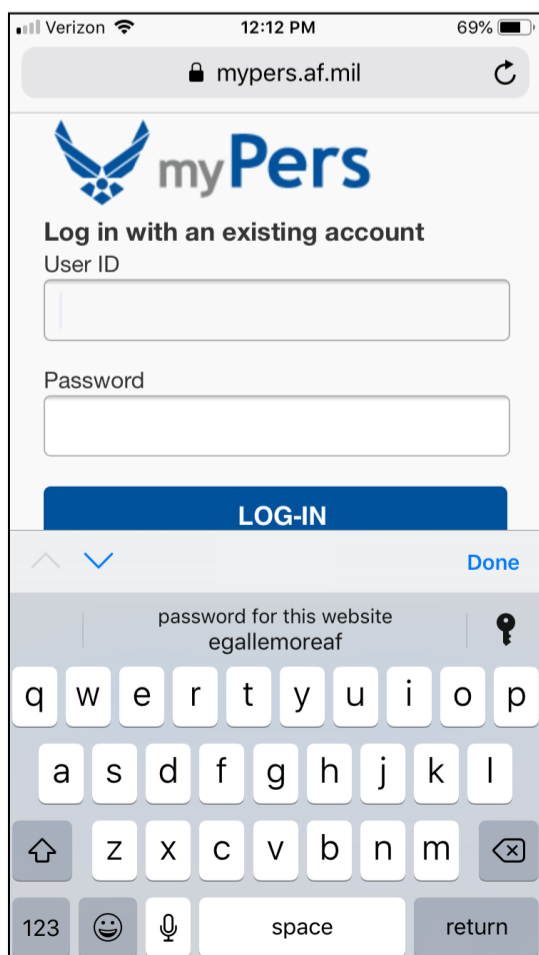
iOS Pro Tips *(cont)*

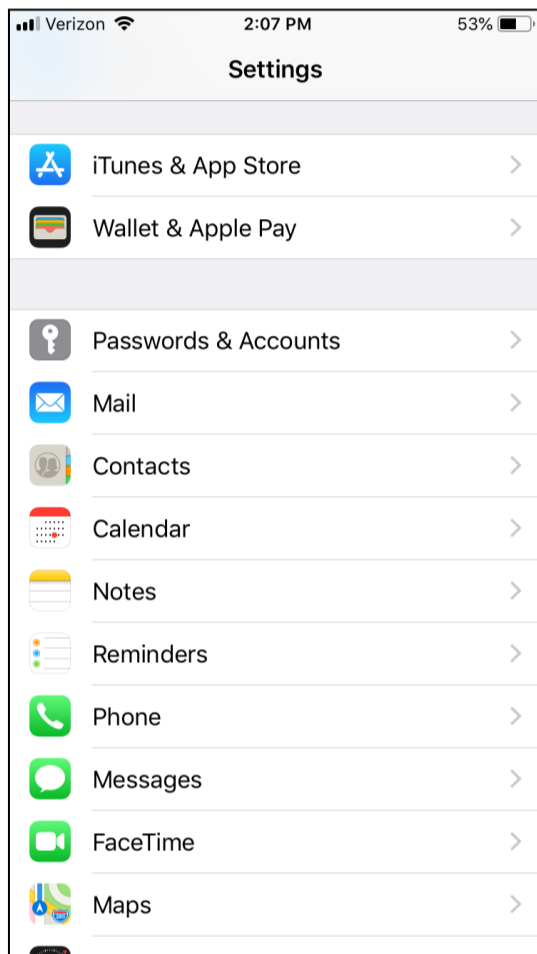The next time you navigate to myPers, select into the User ID field.

There will be a gray button above the keyboard labelled *password for this website*. Select the gray button to autofill your User ID and Password, then select *LOG-IN* and continue with the rest of the log in steps.

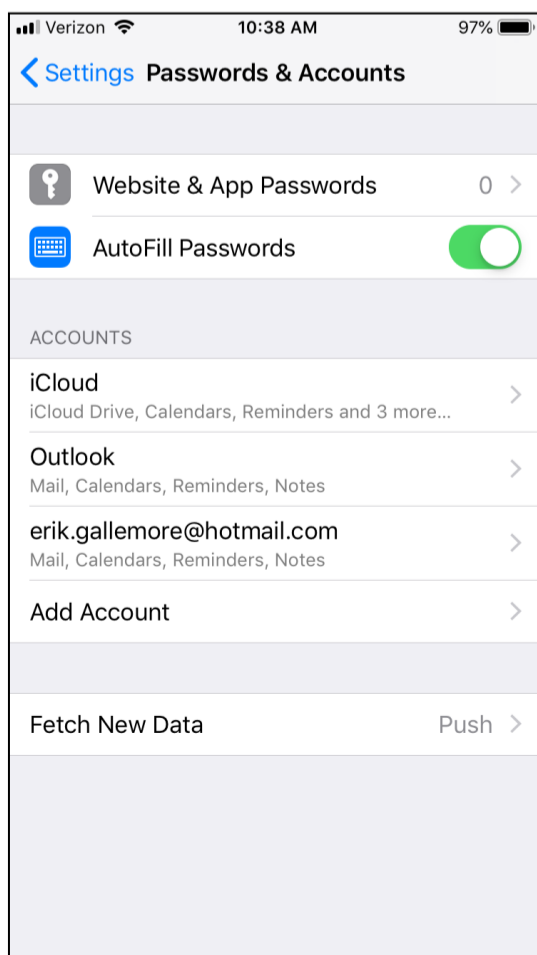## iOS Pro Tips *(cont)*

If you do not receive the automatic prompt to save your password with the previous method, follow these steps to set up autofill for your User ID and Password. Open the Settings app and select *Passwords & Accounts*.
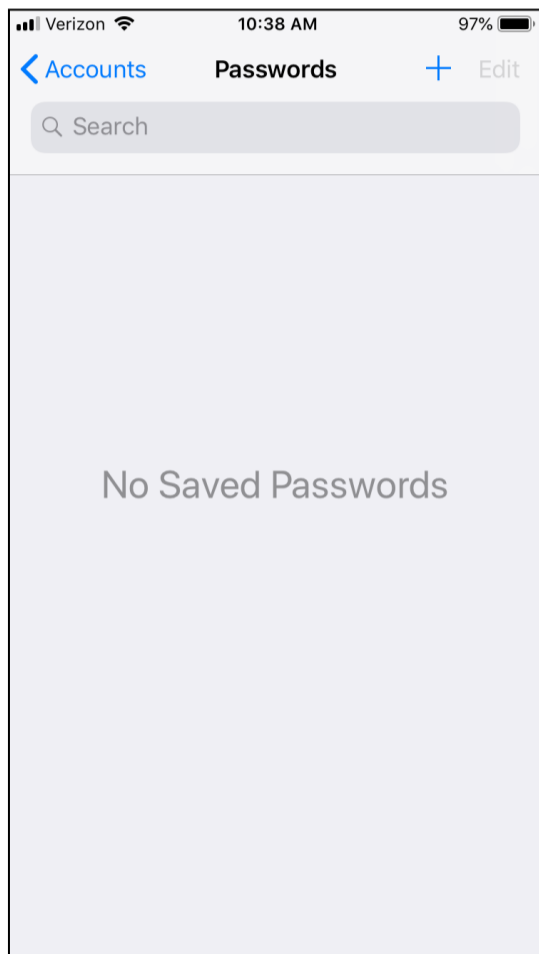

Turn on *AutoFill Passwords*, then select *Website & App Passwords*.

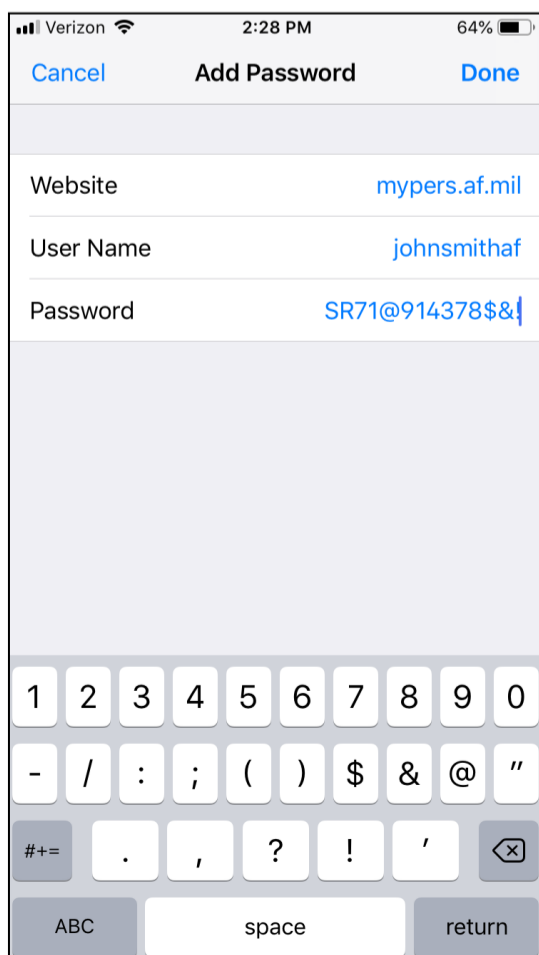# myPers Mobile Log In Guide

iOS Pro Tips *(cont)*

Select the plus icon on the **Passwords** screen to add an account.
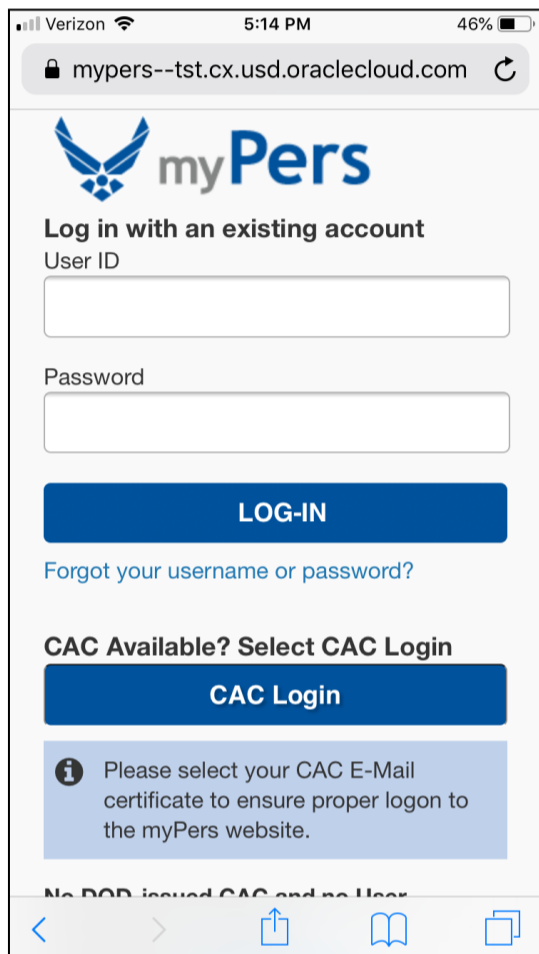

On the **Add Password** screen, enter **mypers.af.mil** for Website, enter your User Name and Password, then select **Done**.

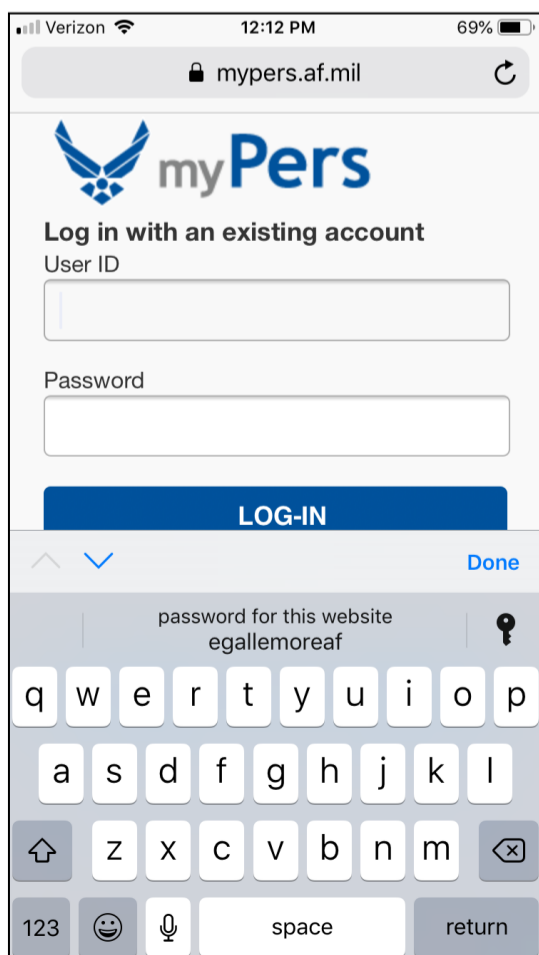# iOS Pro Tips *(cont)*

The next time you navigate to myPers, select into the User ID field.
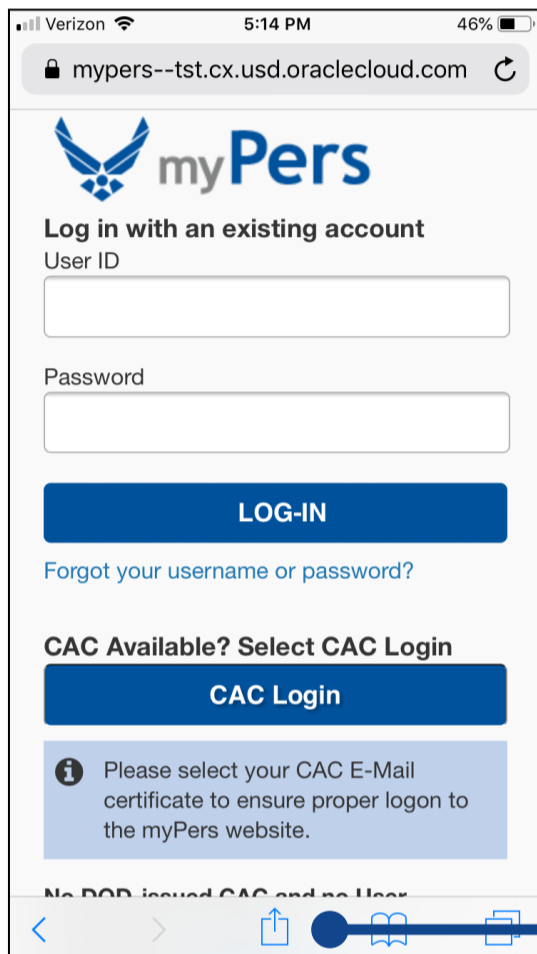

There will be a gray button above the keyboard labelled ***password for this website***. Select the gray button to autofill your User ID and Password, then select ***LOG-IN*** and continue with the rest of the log in steps.
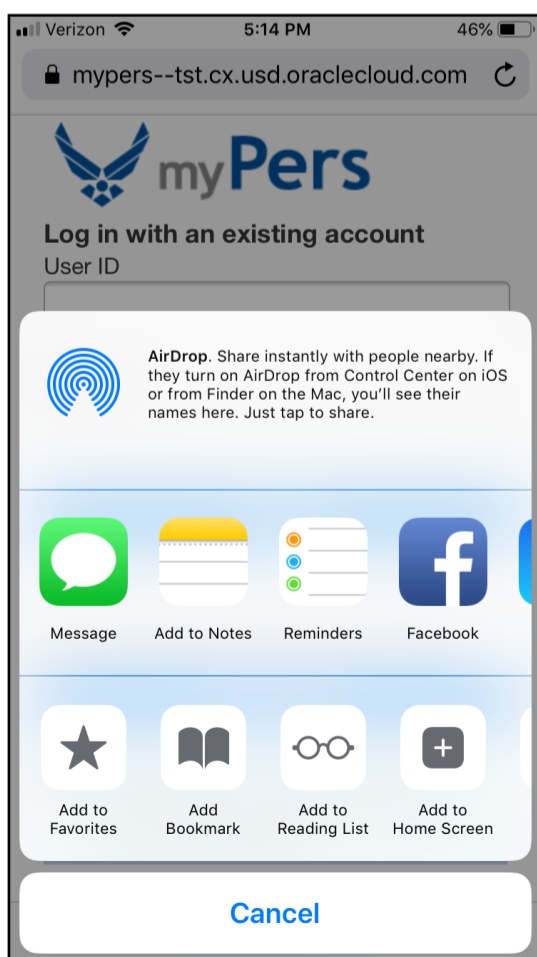
iOS Pro Tips *(cont)*

For convenient navigation to myPers, you can set the site as a *Favorite* and *Bookmark* link. First, navigate to the myPers login screen, then select the export icon at the bottom of the screen.

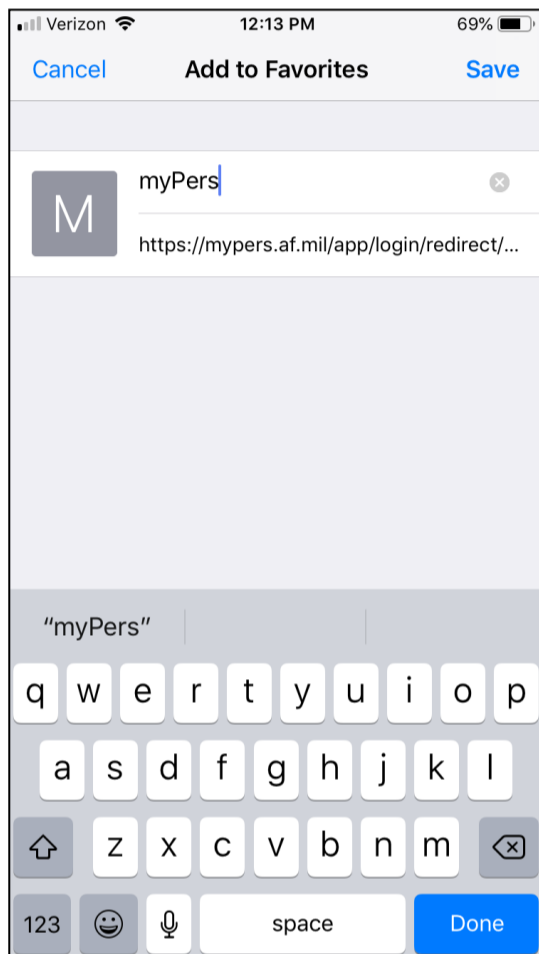Select *Add to Favorites*.

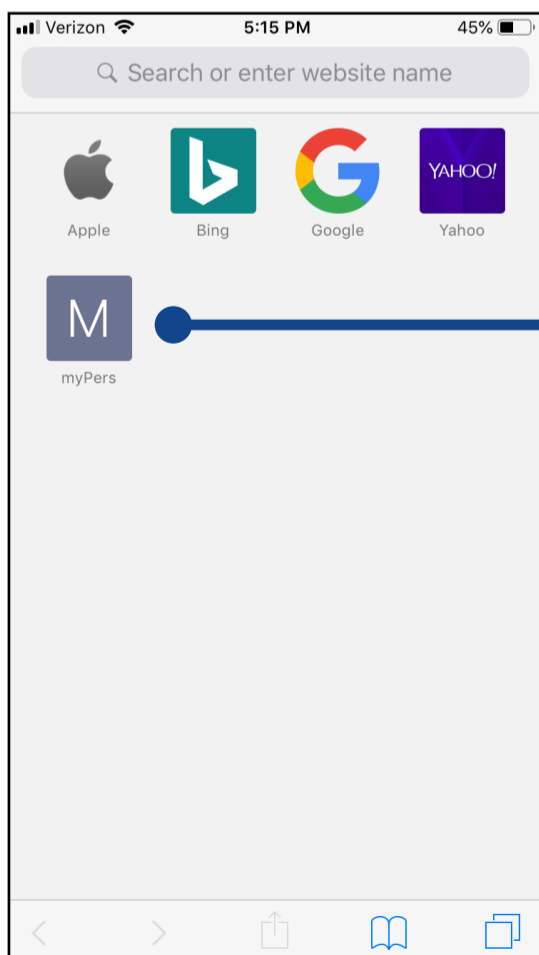# myPers Mobile Log In Guide

iOS Pro Tips *(cont)*

Select **Save**.
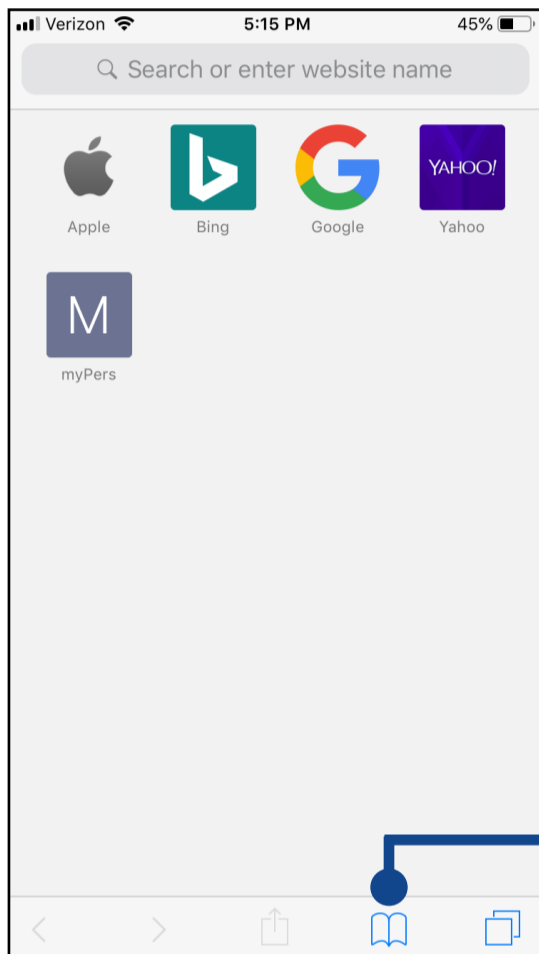

The myPers **Favorite** link will now be available on an empty browser screen. Selecting the icon will navigate to the myPers login screen.
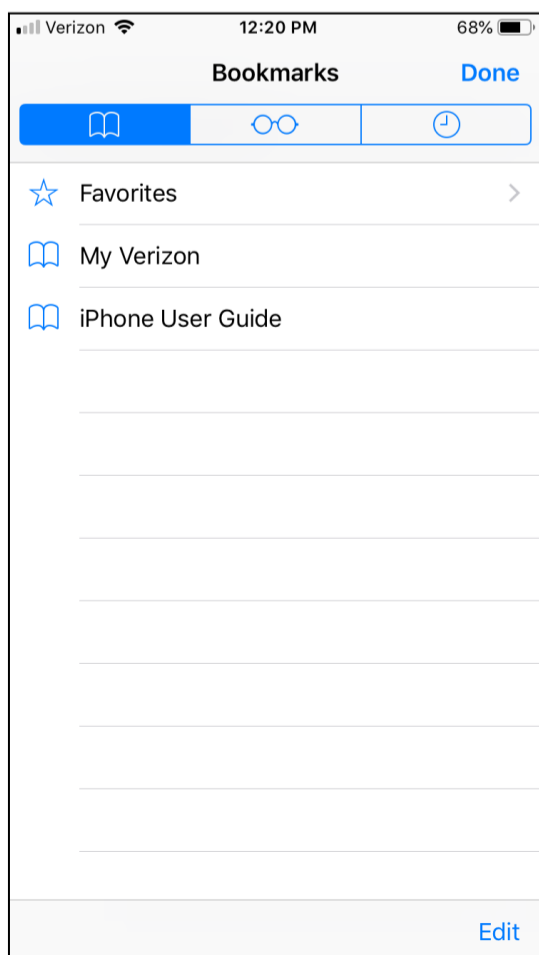
iOS Pro Tips *(cont)*

In addition, a link to the myPers site will also be available as a bookmark. To access bookmarks, select the **Bookmarks** icon.
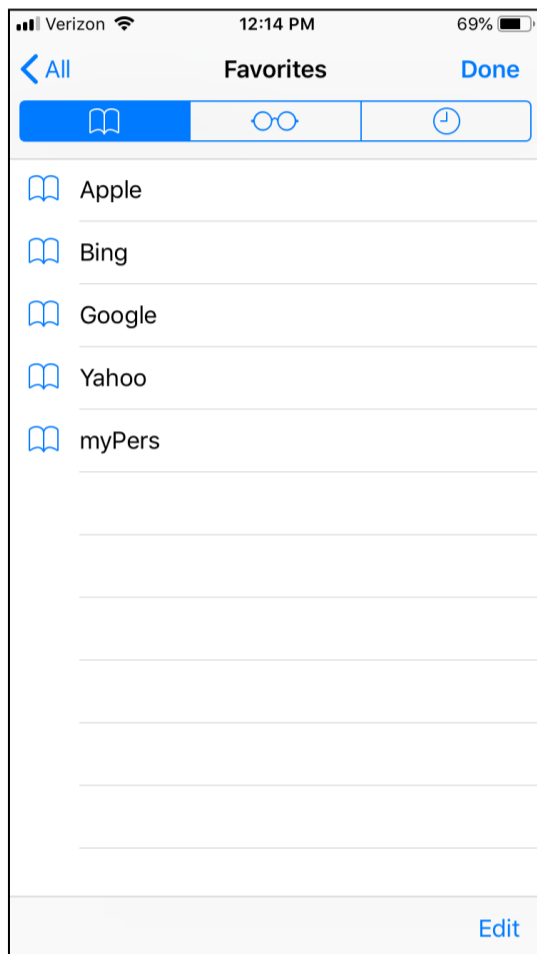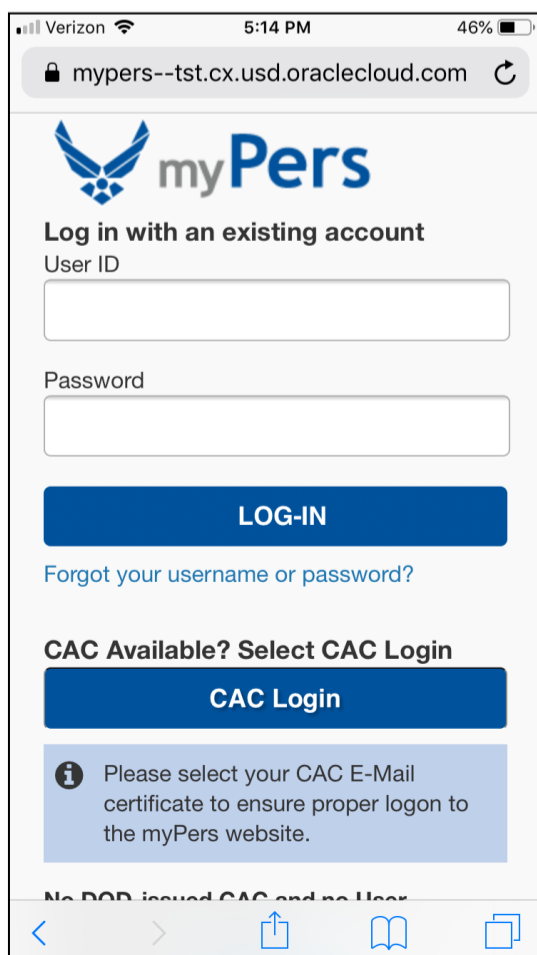
Select **Favorites** on the Bookmarks screen.

iOS Pro Tips *(cont)*

Select ***myPers*** on the Favorites screen. This selection will navigate to the myPers log in screen.

Select into the User ID field and follow through with the rest of the log in steps.