

Joint Base Andrews Media Application Form

Thank you for your interest in attending an upcoming JBA media event. Please complete this form and submit it to 11th Wing Public Affairs. The data obtained is only for 11th WG/PA information and access screening purposes.

Your application is not considered complete until we have received this complete form. Submission of this application DOES NOT guarantee installation access. Providing information is voluntary; however, installation access will not be permitted if it is not submitted.

Please email completed application **no later than 3 days prior** to requested escort date to: **usaf.jbanafs.afdw-staff.mbx.11-wg-pa@mail.mil**, subject line: **Media Access Application**. If you have any questions, please contact the JBA Public Affairs office at 240-612-4428.

**Contact Information**

NAME: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

WORK PHONE NUMBER: \_\_\_\_\_

CELL PHONE NUMBER: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DRIVERS LICENSE NUMBER & STATE OF ISSUE:  
\_\_\_\_\_

PASSPORT INFORMATION: (non-U.S. citizens only)

COUNTRY: \_\_\_\_\_ NUMBER: \_\_\_\_\_

MEDIA AFFILIATION (i.e. Name of Outlet and TV/Radio/Photo/Social)\*\*\*:

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MEDIA AUDIENCE REACH & SIZE:

- Must Be Verifiable (i.e. Viewership/Listeners/Followers/Shares):
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JOB DESCRIPTION: \_\_\_\_\_

**\*\*\*NOTE:** Media representatives must be actively and professionally engaged in the pursuit of information distribution about Joint Base Andrews, its units or the U.S. Air Force. Freelance media members must have verifiable previous accomplishments and may be asked to provide assignment documents from an editor, news director, producer, manager or owner of a professionally recognized media organization. Foreign Nationals or Green Card holders must submit a copy of their passport or Alien/Legal Permanent Resident card with this application. All documents must be unexpired.

**Emergency Contact Information**

NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

RELATIONSHIP TO YOU: \_\_\_\_\_

**Editor/Publisher/Owner Contact Information**

NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

TITLE/POSITION: \_\_\_\_\_

**Requests**

Please tell us which specific units, aircraft or event you would like to cover. For the complete list of applicable units, reference our website at <http://www.jba.af.mil/About-Us/Fact-Sheets/>